



50 High Tech Road  
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**CUSTOMER BUS CHARTER REQUEST FORM**

**Charter Rates**

Regular Charter Rate	\$140 per bus per hour
Discount Charter Rate (for Regional Departments, Local Municipalities in York Region and Registered Non-Profit Community Groups, including School Boards)	\$108 per bus per hour

- A minimum three-hour charge will be applied.
- Provision of charter services is subject to bus availability.
- No charters will be scheduled on weekdays during peak periods. These hours are to be identified specifically as 6:30 AM to 10:00 AM and 2:00 PM to 7:30 PM.
- No charters will be accepted weekdays during the month of September.
- Due to license requirements, YRT can only operate charter services within York Region's boundaries.
- As of March 1<sup>st</sup> of each year YRT will annually adjust rates based on terms of YRT's performance based operations and maintenance contract including Statistics Canada's Consumer Price Index, Toronto area, and fuel escalation charges paid to the contractors.

**Responsibility of the Applicant:**

- Interested applicants will be required to complete a YRT application form not less than 5 working days prior to the charter date.
- Applicant will be obligated to pay the full cost of the charter as set out in this policy. This includes travel time from and back to the contractor's garage.

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**SECTION A: Customer Information**

Name: \_\_\_\_\_ Company's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**SECTION B: Charter Information:**

Day: \_\_\_\_\_ Date of Charter: \_\_\_\_\_ / 2018 # of Passengers: \_\_\_\_\_

**Itinerary:**

Trip # 1: Boarding Time: \_\_\_\_\_ at: \_\_\_\_\_  
Depart time: \_\_\_\_\_ Arrive at: \_\_\_\_\_

Return: Boarding: \_\_\_\_\_ at: \_\_\_\_\_  
Depart time: \_\_\_\_\_ at: \_\_\_\_\_



**SECTION C:**

**Equipment Information:**

(a) Static Display	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
(b) Door Open	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
(c) Door Closed	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
(d) Driver Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

**Requested Bus Type:**

(a) VIVA  60' (approx. 54 passengers)  40' (approx. 36 passengers)

(b) YRT  40' (approx. 38 passengers)

30' (approx. 24 passengers)

**SECTION D: Payment Information:**

To be invoiced after the trip. All estimates are strictly estimates and are therefore subject to increase or decrease. To confirm your acceptance of this payment arrangement for this charter service, please sign below and return it to the York Region Transit by email or fax. Be advised that by signing this form you will personally be responsible for the payment for this service. Our fax number is (905) 762 2964. Thank you.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Company's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

GL Code: \_\_\_\_\_  
(Regional Municipality of York Employee's only)

Revised: June 15, 2018